Rouse High School Theatre Booster Club Meeting

Monday, August 16, 2021

Call to order: Lori Ingram 6:40pm

Anne Lee-President

* Introduced the new board for the 2021-22 school year
* Encouraged community to sign up for the Board using the QR code
* Push heavily with the tech parents
* Booster meetings announced and location
* Nominations for new volunteer coordinator to replace Jeff Pugh

Cindy Lopez volunteered

Vote seconded by Amie McLachlan

Unanimous vote by current board members

* Treasurer report: Tori Kenny $14,000 in account
* Fundraising getting approved and needed to move into school year

Close of Meeting: Amie McLachlan 6:55pm

**RHS Booster Meeting Agenda**

September 13, 2021

*Meeting Called to order: Lori Ingram 7:05am*

1.) Budget **(Tori)**

See budget proposal - things will change, this was drafted using 2019 budget template. Vote with all boosters to pass

Tori to update on current balance and recent purchases (i.e. paint for Tech)

*$15k currently in budget. Explained that we have royalties to pay for Fall Show and Musical, lighting, concessions, Texas Thespian payments, Tshirts and other costs that some of this money is earmarked for.*

*Trailer fee will be eliminated as of 10/1/2021. It has been moved to a spot on campus.*

*Budget for the 2021-22 school year was approved. Sarah T. 1st/ Traci R. 2nd- 11 Votes for yes.*

2.) Fundraising (**Stephanie)**

-E-mail blast update

-Donations from HEB, Costco, Sam’s Club, Chick-Fil-A

-Ideas on future fundraising- car wash? Restaurant night? Amazon?

-Spotlight/Advertisement

*Biggest FR of the year. As of the meeting, 71 students have entered their name but only 26 have raised funds. $4800 of the $12k raised and 3 more weeks. Students need to enter emails, push on social media and raise awareness. Prizes are awarded to top producing students each week. Important to not leave the next year with a negative balance.*

*Focus was on the WeFund4U FR and other FR options will be discussed at next meeting.*

*Spotlight/Advertising push is also available. Deadline for Fall Show is Oct. 1st. Chrissy Flaningan will work on these.*

3.) Snack Room

Should we send out email to all parents about dropping off snack at the black-box for  rehearsals throughout the year? Especially parents who are not in Boosters because of  time and commitment. Or we can ask if they can send in gift cards to HEB or Costco so we can get these items. I (Anne) can write an email to blast to all of the parents about  this. Thoughts?

*Mel discussed the issues with snacks disappearing. This room is mainly for rehearsals and after school functions. We asked for donations ongoing from parents. Cheryl will send in parent monthly email letter.*

3.) Rehearsal Lunch  *(We will discuss at officer meeting next month)*

Bring your own lunches? Pizza?

Pre-order $5~$7

Call ahead to Chick-fil-A, Bush’s for donations?

4.) Varsity Showcase

**Volunteer** - How many can be available for the following: Cindy follow up with emails      Concessions - Students and one adult.

    Rose/Flower pre-sale - Someone to separate/arrange into individual pouch; hand out at event.     Will Call/on-site tickets - Anne Lee

    Ushers- How many?

*No flowers being sold for VS. We will have Senior Roses (Amie will get these and bring up). No ushers needed. Seats will be available for ADA/Special need folks. Cheryl will have these assigned for shows.*

*No concessions.*

*Amie/Anne will handle ticket sign in. Leftover tickets will be available for walk-ups.*

*Doors open at 5:30 & 7:30pm.*

*Two seats saved per student.*

5.) Fall Show

**Volunteer** - How many signed up for this? Cindy follow up with Volunteers

    Rose/Flower pre-sale- Someone to separate/arrange into individual pouch; hand out at event.     Will Call/on-site tickets - Anne Lee

    Ushers - how many?

**Concessions-** allowed?

**Lobby Decorations-** ideas? Can tech help with this? Set up/ Tear Down

*Anne needs to get with Cindy Lopez to create a Sign-up Genuis and to confirm that Cindy can attend Booster meetings.*

*Ushers 3 pers show (3 shows)*

*Concessions (Can do prepackaged snacks/drinks) 3 people per show*

*Flowers 2 people per show*

*Lobby Decorations-need volunteers (as many as are wanted) need to get this going ASAP for ideas.*

*Tickets-Amie/Anne/Tori will do this for shows*

*Cash for concessions/tickets-Tori needs to get this*

*Concessions-Tori/Anne/Smith (need to inventory from HOCO and get what we need to stock up on candy, chips, waters and sodas)*

6.) Homecoming Dance

Concessions - Tori will purchase and stock stand. Brenna, Scott and will be the student volunteer We need one booster member to supervise the stand. Any volunteers?

If none (Anne) will be default.

*Anne/Smith/Tori-need two parent volunteers. Need a lot of $1 bills!*

*Hoco parade is 9/29 at 6:30 pm. Theme is Rouse In Wonderland*

7.) Booster membership boost - any ideas?

*Continue to spread the word at all events, FB, friends of theatre parents. Need a push for Fresh-Junior parents! Specifically to shadow the website, VP & treasurer roles.*

8.) T-Shirt sales - can we bring it back?

*We ordered additional tshirts to sell. Have put in a request to Chrissy to see if we can order 20 additional shirts.*

9.) Trunk-O-Treat- still on?

*Yes- Haunted Hallway is up in the air. Asked if we could move forward with Haunted Car Wash as the FR and get the students planning that. Need LISD FR form approved, car wash location/time secured, advertising and plan in place. Will need cash on hand to give as change.*

For Future meetings:

- 12/11th OAP Middle School Contest - We will order food for judges and pre-sale box lunches to students.  We can either do Subway/Jason's boxed lunches or Bush's sandwich with chips, cookie, water meals. We will  address it as it gets closer to the date. (4 schools with max 25 kids each).

-Gearing up for Musical- discuss someone to head up decorating, any ideas for fundraising,  specialty items to sell?, etc…

*Meeting adjourned: 8:10pm Stephanie Featherstone*